

Observer Report for League of Women Voters of Snohomish County

Name of body observed	Date of meeting	
Name of observer	Date report submitted	
FEATURE EVALUATED	YES	NO

1. Were any issues on the agenda relevant to any LWV local or state program positions? Please be specific.

2. Do you recommend local League action on any of these issues? If yes, what action do you recommend?

3. Other observations?

1	Did the meeting start on time?		
2	Were all members present?		
3	Were all members courteous to each other and to the public?		
4	Was the Open Public Meeting Act (OPMA) followed?		
5	Was the agenda Available in advance?		
6	Did the agenda clearly describe what was to b e discussed?		
7	Was there adequate opportunity for public input?		
8	Was there the appearance that some action items were discussed in closed rather than in open session?		
9	Was background information available to the public?		
10	Additional comments on conduct of meeting?		
COMMENTS (Please indicate feature number to which each comment applies):			

Submit this report to Robin Maberry, Observer Corps Coordinator, as soon as possible after your observation. Please email to maberryr@uw.edu.

Thank you for being the eyes and ears of the League!