



LEAGUE OF
WOMEN VOTERS®
of Snohomish County

LWVSC www.facebook.com/LWVSnoCo

LWVSC Website: www.lwvsnoho.org

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Annual Meeting Supplement

Celebrate

LEAGUE OF
WOMEN VOTERS®
of Snohomish County

61st Anniversary Annual Meeting

Sat, May 19 10:30 AM – 2:30 PM

Shawn O'Donnell's American Grill and Irish Pub

122 128th St SE, Everett, WA 98208

A buffet luncheon will be served for \$25.00 each.

This special edition of the VOTER includes the documents that will require your approval at the Annual Meeting to be held on May 19, 2018. Please review the Budget and current Financial Statement; Proposed Program; and the Slate of Nominations of officers. There are no amendments to the By-Laws this year.

We encourage you to attend this meeting where we will approve our budget and program and elect officers for next year. To assure that you are fully informed of our financial status and our Program plans for the next year please plan to attend. In addition to the business portion of our meeting we will also award the “Legends of the League” award to a member with a particular recognition for her/his long, significant, and influential service to the League and the community. Snohomish County Assessor and League member, Linda Hjelle will also provide us with an overview of the functions of the Assessor’s office.

The meeting will be held at Shawn O’Donnell’s Restaurant located at 122 128th St. SE, Everett. A buffet luncheon will be served for the cost of \$25.00 each. We have several options for making reservations: Make a check payable to LWV-SC and mail to Judy Chapman at 200 James St. #205, Edmonds, WA 98020. Or email a request to attend to Judy: judyehwa.no3@gmail.com and pay at the door with check or cash only. For Paypal users we now have the option to make reservations for this event on our website: www.lwvshnoho.org. Just a reminder regarding reservations: you will be responsible for payment even if you do not attend and the due date for reservations is May 11th..

Pat Fogarty-Cramer, President

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Reminder regarding reservations:

*Please make your reservations by **MAY 11, 2018***

You are responsible for payment - even if you do not attend.

Board Recommendations for Program Year 2018-2019

The Board of Directors of League of Women Voters Snohomish County recommends the following issues of public policy for the Program Year 2018-2019. Each of these proposals meets the criteria for Program having a defined focus and outcome, a specific timeline, and a sponsoring Committee dedicated to the work.

Civil Discourse

Using the process of concurrence, it is proposed to add to LWVSC'S position on Citizen Participation the explicit statement civil discourse from the LWV of San Luis Obispo, California and LWV of Oregon.

Current LWVSC Citizen Participation Position

Support of citizen participation in local government by advocating that county and local government branches provide adequate notice of proposed actions, hold open meetings, and make public records readily accessible.

To be added:

Promote civil discourse through action and education for all government bodies, staff, and citizens for the purpose of improved public policy decisions and processes. Civil discourse means, at a minimum, mutually respectful, courteous, constructive, and orderly communication.

City of Everett Districting

The Everett Districting Committee intends to continue its work to achieve representative districting in Everett through the following defined plan of work.

The committee is supporting Everett District Now (EDN) by gathering signatures for their 2018 petition for balloting purposes for the November 2018 General Election. In addition, the committee will be holding public educational forums on the proposed districting in the City of Everett as well as possible debates on local radio station KSER.

The committee is working with EDN to produce a mailer to be sent to those who signed the petition in 2017, with the hope these people will come forward to sign the 2018 petition. The committee will observe public meetings held for the districting plan proposed by the Everett City Council.

These efforts will be completed with the results of the General Election in November 2018.

Homelessness and Housing

The Children's Committee proposes to continue its study on homelessness among children, youth and families in Snohomish County. On completion of the study, the committee will produce a document and consensus questions for all units.

The committee envisions the outcome of this process will be an amendment to update the League's position on homelessness.

Additional Issues of Interest (Non-recommended items)

At the unit meetings members suggested the following areas of public policy as issues that might be considered for the Program Year 2018-2019 as well.

Current Committees

Natural Resources/Sustainable Agriculture
Health Care
Transportation
Money in Politics

No Current Committees

Immigration
Gun Control
Internet Accessibility in rural and low-income areas
Statewide Redistricting

The first four current committees indicated that at this time, they did not have proposals for focused activities and did not want to put forward specific programs, but rather preferred to continue exploring various possibilities during the next year, potentially to offer program proposals for the next Program Year, 2019-2020.

At the present time there are no committees working on the last four issues. Therefore, no specific proposals could be made. Members interested in these topics are encouraged to explore forming committees to study the issues and bring them forward in the future.

PARLIAMENTARY PROCEDURE AND THE ANNUAL MEETING

The main aim of the PP committee is to instill good procedure into the culture of our League. Each member needs to know the basics of good PP, so that she/he can participate fully in our business meetings. That's a little hard to do since we have just one formal business meeting each year, the Annual Meeting. There's not time to practice to improve our skills.

At our April unit meetings the PP committee will do a training on main motions and how to compose good ones. We'll also look at how to amend those motions and keep the business moving along. What you need to do before that training session is get out your bylaws and actually read them. They guide us in conducting business so the more you know about them the easier it is to keep the flow of business moving.

Approving the Minutes of the previous annual meeting--Once it is determined that a quorum is present, the president will ask for a motion to approve the minutes of the last annual meeting—that's right—the meeting held a year ago. (You will have a copy in your packet and they will have been reviewed by a reading committee appointed by last year's president.) That committee reviews the minutes soon after the annual meeting when memories are still fresh. In spite of that timely review, occasionally a correction or addition is noted. You need to be prepared to make such a correction or addition when the president calls for them if you see something amiss in last year's minutes. Following adoption of the minutes, the president will appoint a reading committee to review this year's minutes—usually 3 people. This is something you can volunteer for.

Electing Officers--The nominating committee will be called on to present the slate of officers for the coming year. The bylaws spell out which officers and directors are to be elected in an even numbered year. Check that ahead of time so you know which offices you will be selecting. The nominating committee will also be making nominations for the chair of next year's nominating committee and two additional committee members. These three nominations must be made from members not serving on the board. The board shall appoint two other committee members from the board of directors.

The president presides over the election. She/he will go through one office at a time asking for additional nominations from the floor for each office. To make a nomination from the floor the only requirement is that you have secured the permission of the person you are nominating. If there have been no nominations from the floor for any office, a member may call for nominations to be closed or (Needs a second and a 2/3 vote) the president may call the nominations closed by observing that no one further is being nominated. Election shall be by ballot except if there is only one nominee for an office, it shall be by voice vote. (Ballots should be prepared in advance in case they are needed.)

Adoption of Program – The bylaws set out the procedure for members to submit their ideas on what areas of government they want to focus on in the coming year. (Units discussed program ideas in January and submitted them to the board.) In March the board will decide which of these ideas they recommend to the membership for approval or action. In April all materials pertaining to the May annual meeting will be sent to all members, including the proposed program. If some ideas are not put forward as recommended, those ideas will be published in the Voter as non-recommended items. The bylaws establish a procedure whereby these non-recommended items may be considered. Discussion of and action on individual program items can be the highlight of the entire meeting. If you are passionate about a particular item, be it a study item or an action item, now is the time to fire up your fellow league members and get others behind it.

Approval of the Budget for the upcoming fiscal year-- A budget is prepared by a committee at least two months before the annual meeting and sent to all members one month before the annual meeting. The treasurer is an ex officio member of that committee but may not serve as chair. Make yourself examine this document in advance so you can formulate any questions or concerns about it when the time comes. The chair of the budget committee will field questions on the budget; the president will call for corrections and/or approval. There will be ample time for those questions, so don't hesitate to have them ready. We rarely look at the organization budget, so it's a good idea to do that before coming to the annual meeting.

A financial review of the corporation's accounts shall be done within 60 days of the close of the financial year. (June 30) Perhaps these notes will help you get through our annual meeting as a somewhat informed member. Call me or any member of the PP committee if you want to have a conversation about any of these procedures.

Lois Wentink, Chair PP Committee

Nominating Committee Report for 2018

	Nomination	Term
President Elect	Vicki Roberts-Gassler	2018-2021
Second Vice President	Sue Renhard	2018-2020
Treasurer	Judy Chapman	2018-2020
Directors:		
	Mary Ross	2018-2019 (completing Baker's term)
	Ruth Brandon	2018-19 (completing Renhard's term as director)
	MJ Donovan-Creamer	2018-2020
	Lynn Lichenberg	2018-2020
	Carolyn Walker	2018-2020
Nominating Committee		
Chair	Janet Chalupnik	2018-2019
	Steve Trautwein	2018-2019
	Paula Townsell	2018-2019

Report submitted by: Jody Trautwein (Chair), Janet Chalupnik, Lynn Carpenter, Sue Renhard, Shirley Sutton

LWVSC Proposed Budget for July 2018-June 2019

The next fiscal year's budget is essentially the same as July 2017-June 2018.

	A	B	C	D	E
1					
2		1 July '16	July '17-Mar '18		2018-2019
3		30 June '17	YEAR TO	2017-2018	PROPOSED
4	INCOME		DATE	BUDGET	BUDGET
5	Contributions	\$ 494.00	\$ 42.08	\$ -	
6	Contributions - TRY	\$ 250.00		\$ -	
7	Dues	\$ 8,610.00	\$ 3,750.00	\$ 9,600.00	\$ 9,600.00
8	Events	\$ 4,002.00	\$ 1,622.00	\$ -	
9	Fund Raising		\$ 480.37		
10	Children's Committee	\$ 927.16	\$ 50.00	\$ 423.00	\$ 423.00
11	Interest	\$ 15.44	\$ 9.88	\$ 25.00	\$ 25.00
12	Voter Registration	\$ 8,000.00	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00
13	INCOME TOTAL	\$ 22,298.60	\$ 11,954.33	\$ 18,048.00	\$ 18,048.00
14	From reserves			\$ 5,930.00	\$ 7,080.00
15	INCOME WITH RESERVES			\$ 24,028.00	\$ 25,128.00
16	Inkind				
17					
18	EXPENSES				
19	COMMUNICATIONS				
20	KSER	\$ 240.00	\$ 272.72	\$ 240.00	\$ 240.00
21	TRY	\$ 2,109.25	\$ 1,669.63	\$ 1,700.00	\$ 1,700.00
22	Website		\$ 215.76	\$ 300.00	\$ 300.00
23	Voter/Voter Postage				<u>\$ 270.00</u>
24	TOTAL COMMUNICATIONS	\$ 2,349.25	\$ 2,158.11	\$ 2,240.00	\$ 2,510.00
25					
26	GENERAL OPERATING				
27	Board	\$ 219.63	\$ 304.00	\$ 180.00	\$ 340.00
28	Conferences:				
29	National LWV			\$ 2,500.00	\$ 2,500.00
30	Washington LWV	\$ 1,295.00	\$ 2,533.86	\$ 2,400.00	\$ 2,400.00
31	Incorporation Fee	\$ 10.00		\$ 10.00	\$ 10.00
32	Miscellaneous	\$ 10,049.00	\$ 25.00	\$ 300.00	\$ 300.00
33	Fund Raising		\$ 706.29		
34	P. O. Box Rental	\$ 236.00	\$ 250.00	\$ 245.00	\$ 245.00
35	President		\$ 31.80	\$ 100.00	\$ 100.00
36	Telephone	\$ 529.91	\$ 400.71	\$ 540.00	\$ 540.00
37	PayPal				<u>\$ 200.00</u>
38	TOTAL GEN OPERATING	\$ 12,339.54	\$ 4,251.66	\$ 6,275.00	\$ 6,635.00
39					
40					
41	MEMBERSHIP SERVICES				
42	Membership Scholarship		\$ 120.00	\$ 300.00	\$ 300.00
43	PMP/ WA	\$ 2,261.00		\$ 3,040.00	\$ 3,040.00
44	PMP/ US	\$ 3,664.00	\$ 3,808.00	\$ 4,800.00	\$ 5,120.00
45	Recognition Awards	\$ 219.88	\$ 100.00	\$ 300.00	\$ 300.00

Comments:

line # 7 - 160 members @ \$60

line # 10 - Budget will reflect actual funds

line # 12 - Snohomish County Contract

line # 16 - Tracked in 2018 - 19 budget

line #23 - *Moved from Membership Services*

line # 27 - Room rental @ \$34/month

line # 30 - Includes leader development

line #32 - Last Year included \$10,000 CD

line #37 - Estimated from dues and events

line #43 - \$19/member

line #44 - \$32/member

LWVSC Proposed Budget for July 2018-June 2019

The next fiscal year's budget is essentially the same as July 2017-June 2018.

	A	B	C	D	E
46	Recruit/ Retain Members	\$ 973.98	\$ 286.61	\$ 800.00	\$ 600.00
47	Outreach				\$ 400.00
48	TOTAL MEMBER SERVS	\$ 7,118.86	\$ 4,314.61	\$ 9,240.00	\$ 9,760.00
49					
50					
51	<u>PROGRAM</u>				
52	Annual Meeting	\$ 2,294.37		\$ 500.00	\$ 500.00
53	Birthday/Service Award	\$ 1,640.06	\$ 2,133.20	\$ 500.00	\$ 500.00
54	Annual Retreat			\$ 300.00	\$ 300.00
55	Centennial Celebration				\$ 1,000.00
56	Committee Exp - Regular		\$ 71.41	\$ 500.00	\$ 500.00
57	Committee - Children's	\$ 927.16	\$ 44.74	\$ 423.00	\$ 423.00
58	Contrib to Other Orgs			\$ 200.00	\$ 200.00
59	Internships/Scholarships			\$ 2,000.00	\$ 1,000.00
60	General Meetings	\$ 616.05		\$ 400.00	\$ 400.00
61	Honoraria	\$ 30.00		\$ 100.00	\$ 100.00
62	Other Member Activities	\$ 906.55		\$ 100.00	\$ 100.00
63	Unit Meetings		\$ 127.50	\$ 300.00	\$ 300.00
64	TOTAL PROGRAM	\$ 6,414.19	\$ 2,376.85	\$ 5,323.00	\$ 5,323.00
65					
66	<u>VOTER SERVICE</u>				
67	Forums	\$ 223.48		\$ 500.00	\$ 500.00
68	Summer Outreach Events		\$ 175.00	\$ 100.00	\$ 100.00
69	Voter Registration			\$ 300.00	\$ 300.00
70	TOTAL VOTER SERVICE	\$ 223.48	\$ 175.00	\$ 900.00	\$ 900.00
71					
72	TOTAL EXPENDITURES	\$ 28,445.32	\$ 13,276.23	\$ 23,978.00	\$ 25,128.00
73					
74	Notes: Income - where amounts not included 1) there is no target for contributions,				
75	2) events' income depends on attendance, 3) no target for fundraising.				
76					
77	Expenses - new line items for Paypal and Centennial Celebration				
78					